St. Joseph's Primary School

Information, Communication
and
Technology
2012

RATIONALE

St. Joseph's Primary School Merriwa honours its commitment to quality Catholic education through its provision of high quality educational programs by which each child is enabled to reach their full potential.

(adapted from the school vision statement)

The development of ICT is changing at home and in the community. Its impact on the lives of individuals continues to grow and it is essential that our pupils can take advantage of its opportunities and understand its effects. It is important that pupils at St Joseph's Primary School gain the appropriate skills, knowledge and understanding to have the confidence and capacity to use ICT throughout their lives.

ICT is a cross curricula competence which is concerned with the acquisition, storage, manipulation, interpretation and telecommunication of information and involves creating, collecting, organising, storing, processing, analysing and presenting information for specific purposes by electronic means.

AIMS

- To stimulate and promote the use of ICT in order to support, enhance and extend learning opportunities.

- To use ICT as a cross-curricula tool, where appropriate, in the day to day learning classroom.

- To help both pupils and teachers to develop confidence and competence to use ICT in a range of situations and contexts appropriate to tasks at hand.

CATHOLIC DIMENSION

As followers of Christ and people made in the image and likeness of God, students must truly value who they are and feel empowered to develop and become the people God wishes them to be. The ability of young people to value themselves and their environment as they grow and mature is a true reflection of the value and love God holds for all people.

Relationships with the people, the places, events and the things of this world are an essential part of students' growing understanding of themselves. The realisation of one's potential, demands a commitment to learning about the people, events and things of our world. In them, we believe, God may be found.

Our faith is found in all that we teach and learn and God's hand is clearly evident in our past, our present and our future.

IMPLEMENTATION

- St Joseph's Merriwa supports and adopts the CSO Code of Practice for Workplace Internet, Email and Network Usage.

- Each year, staff members and casual staff sign a Code of Practice form relating to Workplace Internet, Email and Network Usage.

- Upon enrolment at the school, students, parents or carers read and sign an Internet Usage Permission Form covering use of Internet, email and Publication Consent

- All software on the server and networked computers is covered by appropriate licences.

- Across K-6 pupils will have well-planned opportunities to use and learn about the distinctive features and characteristics of hardware and software which are readily accessible, such as computers, word processors, database systems, spreadsheets, graphic packages, at their appropriate level.

- Learning activities will be based on a school ICT scope and sequence skill list (ICT Scope and Sequence K-6) and linked to KLA outcomes. ICT will be delivered through a variety of teaching and learning methods: whole class, group and individual work. Activities will be planned according to the different levels of children's skills and previous knowledge and in accordance with the school's scope and sequence.

- Each child must be provided with opportunities to develop and practise their ICT skills in a variety of situations.

- Teachers and children will utilize ICT possibilities during the learning phase of each KLA in both class and library context.

- Teacher / Librarians will implement sequenced lessons to pupils following the structured school scope and sequence.

- Each teacher is responsible for the teaching of ICT skills and the use of technology in the classrooms.

- Teachers utilise Smartboard technology during the teaching of class lessons.

- P.D. opportunities are made available to individual teachers and the staff as a whole.

- A planned and managed turnover of hardware is implemented and budgeted yearly. Software is purchased collaboratively.

- All software placed on server to be covered by licence.

- School keeps in close liaison with CSO ICLT advisors and technicians for PD updates and assistance with purchase and management of resources.

- Teachers investigate best practise through staff liaison and Professional Development.

- Students are encouraged to utilise ICT options when presenting in class.

- Teacher librarians work with class teacher to plan implement and evaluate co-operative learning activities.

- Each child in support with parents completes an Acceptable Use Policy for Computer and the Internet.

- Children with special needs are given access to appropriate software packages to address individual needs across the curriculum.

- Assessment is to be monitored by class teacher in consultation with teacher/librarian. .

BUDGET:

All aspects of the policy are the responsibility of the school and P&F budget. Where appropriate the system may take responsibility for the cost of specific intranet system hardware and or internet costs.

EVALUATION:

This policy will be evaluated as per the school's Policy Review Plan or prior to this, in response to student or community needs.

APPENDIX
Support Documents

1. Internet user agreement and parental permission form

2. ICT Skills - Scope and Sequence

3. ICT examples in the Curriculum

4. ICT integration program sheet.